

BSB60607 Advanced Diploma of Occupational Health and Safety

Descriptor

This qualification reflects the role of individuals who analyse, design and execute judgements using wide-ranging technical, creative, conceptual or managerial competencies. Their knowledge base may be specialised or broad. These individuals are often accountable for group outcomes.

Job Roles

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Occupational Health and Safety Advisor
- Occupational Health and Safety Auditor
- Occupational Health and Safety Manager
- Occupational Health and Safety Risk Officer
- Occupational Health and Safety Specialist
- Senior Consultant - OHS and Risk Management.

Qualification Pathways

Prerequisite requirements

There are no prerequisite requirements for individual units of competency.

Pathways into the qualification

Candidates may enter the qualification through a number of entry points demonstrating potential to undertake vocational education and training at advanced diploma level, including:

- after achieving the BSB51307 Diploma of Occupational Health and Safety or other relevant qualification/s

OR

- providing evidence of competency in the majority of units required for the BSB51307 Diploma of Occupational Health and Safety or other relevant qualification/s

OR

- with extensive vocational experience in planning, implementing and evaluating their own work and the work of others with safety responsibilities but without formal OHS qualifications.

Examples of indicative job roles for candidates seeking entry based upon their vocational experience include:

- OHS Manager
- OHS Practitioner
- Senior OHS Officer.

This breadth of expertise would equate to the competencies required to undertake this qualification.

Licensing, Legislative, Regulatory or Certification Considerations

While no licensing, legislative, regulatory or certification requirements apply holistically to this qualification at the time of publication, relevant national, state and territory legislation, regulations and codes of practice impact upon this qualification. Refer to unit Performance Criteria and Range Statement for details.

<p>Qualification Rules</p> <p>Total number of units = 8</p> <p>5 occupational health and safety units plus</p> <p>3 elective units</p> <p>The 3 elective units may be selected from the remaining occupational health and safety units and/or elective units listed below, the BSB07 Business Services Training Package or any other currently endorsed national Training Package. If not listed below, 1 unit may be selected from a Diploma qualification.</p> <p>Elective units must be relevant to the work outcome, local industry requirements and the qualification level.</p> <p>Units selected from other Training Packages must not duplicate units selected from or available within the BSB07 Business Services Training Package.</p>
<p>Occupational Health and Safety Units</p> <p>BSBOHS601B Develop a systematic approach to managing OHS</p> <p>BSBOHS602B Develop OHS information and data analysis and reporting and recording processes</p> <p>BSBOHS603B Analyse and evaluate OHS risk</p> <p>BSBOHS604B Apply ergonomic principles to control OHS risk</p> <p>BSBOHS605B Apply occupational hygiene principles to control OHS risk</p> <p>BSBOHS606B Develop and implement crisis management processes</p> <p>BSBOHS607B Advise on application of safe design principles to control OHS risk</p> <p>BSBOHS608B Conduct an OHS audit</p> <p>BSBOHS609B Evaluate an organisation's OHS performance</p>

Selecting Elective Units for Different Outcomes

The context for this qualification varies and this must guide the selection of elective units. Examples of appropriate elective units for particular outcomes follow.

Occupational Health and Safety Advisor

7 occupational health and safety units including:

- BSBOHS607B Advise on application of safe design principles to control OHS risk

1 elective unit selected in accordance with the Qualification Rules for this qualification.

Occupational Health and Safety Manager

7 occupational health and safety units plus

1 elective unit

- BSBMGT617A Develop and implement a business plan

Occupational Health and Safety Risk Officer

7 occupational health and safety units including:

- BSBOHS603B Analyse and evaluate OHS risk

1 elective unit selected in accordance with the Qualification Rules for this qualification.

Senior Consultant OHS and Risk Management

7 occupational health and safety units including:

- BSBOHS609B Evaluate an organisation's OHS performance

1 elective unit selected in accordance with the Qualification Rules for this qualification.

Occupational Health and Safety Specialist

7 occupational health and safety units including:

- BSBOHS604B Apply ergonomic principles to control OHS risk
- BSBOHS605B Apply occupational hygiene principles to control OHS risk
- BSBOHS606B Develop and implement crisis management processes

1 elective unit selected in accordance with the Qualification Rules for this qualification.

Workplace Health and Safety Officer

7 occupational health and safety units including:

- BSBOHS609B Evaluate an organisation's OHS performance

3 elective units selected in accordance with the Qualification Rules for this qualification.

Employability Skills for BSB60607 Advanced Diploma of Occupational Health and Safety

The following table contains a summary of the employability skills for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on the packaging options.

Employability Skill Communication	<p>Industry/enterprise requirements for this qualification include:</p> <ul style="list-style-type: none"> • conducting research to collect and analyse information and presenting it in report form • consulting with internal and external stakeholders on evaluation protocols, risk control measures, audit and communication processes • questioning, clarifying and evaluating information • writing in a range of styles to suit different audiences
Teamwork	<ul style="list-style-type: none"> • delegating roles and responsibilities to team members • providing advice and support to managers and other key personnel • providing feedback, and debriefing staff and external stakeholders post an emergency situation • seeking expert advice and consulting widely on areas such as risk management, occupational health and safety systems
Problem solving	<ul style="list-style-type: none"> • calculating resource requirements and acquiring them • collecting and analysing data • comparing and contrasting data • evaluating the effectiveness of systems • identifying hazards, assessing and controlling risk through appropriate control measures • managing risk and developing contingency plans • setting performance indicators for occupational health and safety • solving complex and non-routine difficulties • using a variety of problem-solving and decision making strategies
Initiative and enterprise	<ul style="list-style-type: none"> • applying improvements to audit and evaluation procedures to ensure quality systems • applying learning about ergonomic activities to develop improved processes • identifying improvements in occupational health and safety management against performance indicators and making recommendations • identifying improvements to work design and organisation • reviewing processes to inform future activity
Planning and organising	<ul style="list-style-type: none"> • collecting and collating occupational health and safety information and data • conducting formal risk assessments and occupational health and safety audits

	<ul style="list-style-type: none">• designing and developing a systematic approach to occupational health and safety• designing the work environment by matching people, their activities, equipment and systems• designing, monitoring and evaluating risk control strategies• developing and documenting a crisis management plan• identifying and acquiring resources• linking occupational health and safety information and data processes with other functional areas and management systems
Self management	<ul style="list-style-type: none">• knowing and implementing own role in the emergency control organisation• managing own time and priorities, and dealing with contingencies• taking responsibility as required by work role and ensuring all organisational policies and procedures are followed
Learning	<ul style="list-style-type: none">• applying learning to develop improved practices• identifying and documenting training needs for the ongoing maintenance of the occupational health and safety system
Technology	<ul style="list-style-type: none">• analysing software systems for appropriate formats and specifications• using software to manage records and data, and to develop audit tools and other documentation• using technology to assist the management of information and to assist the planning process• using word processing software and risk analysis tools

This table is a summary of employability skills that are typical of this qualification and should not be interpreted as definitive.